



**NOTICE OF MEETING
OF THE
PARKS AND RECREATION COMMISSION
OF
BUDA, TEXAS**

An agenda information packet is available for public inspection in the Buda Public Library.

This notice is posted pursuant to the Texas Open Meeting Act. Notice is hereby given that a **Regular Parks and Recreation Commission Meeting** of the City of Buda, Texas, will be held on **Wednesday, March 25, 2015 at 6:30 p.m.** in the Council Chambers at Buda City Hall at 121 Main Street, Buda, Texas 78610, at which time the following subjects will be discussed:

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE FLAGS OF THE UNITED STATES AND TEXAS

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

D. ROLL CALL

E. PUBLIC COMMENTS At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Parks and Recreation Commission, please submit a Citizen's Comment Form to the City Liaison prior to the start of the meeting. *No action may be taken by the Parks and Recreation Commission during Public Comments.*

F. CONSENT AGENDA

1. Approval of the regular Parks and Recreation Commission meeting minutes dated February 18, 2015.

G. REGULAR AGENDA ITEMS

1. Presentation of Proposed Eagle Scout Project for Stagecoach Park – Jack Andersen
2. Discussion and update on Bradfield Park Trail Project
3. Discussion and update on FY 2014-15 CIP Projects
 - A. Shade Structures
 - B. Greenbelt Trail to Jackson Tyler Norris Memorial Skate Park
 - C. Jackson Tyler Norris Memorial Skate Park Lighting

4. Discussion and update on upcoming special events
 - A. City Sponsored
 1. Buda Fun Fish
 2. Easter Egg Hunt
 - B. Other
 1. Chrysalis Fine Arts
 2. Buda Lions Club Weiner Dog Races

H. STAFF REPORTS

The Parks and Recreation Commission may discuss any of the items under Staff Reports, but no formal action will be taken.

- Update on Parks and Recreation activities within the City of Buda city limits and Extraterritorial Jurisdiction


I. COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS

No deliberation or discussion may take place by the Commission during this agenda item.

J. ADJOURNMENT

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact City Hall at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks Commission of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 7:00 p.m. on Friday, March 20, 2015.



Staci Vines
Administrative Assistant

AGENDA NOTICES:

Council Chambers are set up to publicly broadcast meetings. You may be audio and video recorded while in this facility.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.



**Parks and Recreation Commission
MINUTES
February 18, 2015**

The following represents the actions taken by the Buda Parks and Recreation Commission in the order they occurred during the meeting. While the minutes may not be in sequential order, all agenda items were discussed. The Parks and Recreation Commission of Buda, Texas, convened on Wednesday, February 18, 2015 at City Hall Council Chambers, 121 Main St., Buda, TX.

A. CALL TO ORDER

Call to order at 6:37 p.m.

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

John Montez (Chair) – Present

Vincent Lecca – Absent

Jennielle Strother – Absent

Kay Bailey - Present

April Beggs – Absent

Nancy Hart – Present

Kim Howell (Vice-Chair) – Present

E. PUBLIC COMMENTS

1. None.

F. CONSENT AGENDA

1. Approval of the Parks and Recreation Commission Meeting Minutes, dated January 21, 2015

Motion made by Chairman Montez, seconded by Chairman Howell, to approve minutes. Motion passed 4 – 0.

G. REGULAR AGENDA

1. Discussion and update on Bradfield Park Trail Project

A. Presentation regarding Eagle Scout Project-Brandon Garcia

B. Fish Day Event-March 21, 2015

Brandon Garcia presented his Eagle Scout project which involves a Veterans memorial at Bradfield Park. Brandon spoke about what the memorial will consist of, the location of the site, and how he is selling engraved bricks to fund the memorial. Bob Elder with the VFW also spoke about the memorial and he stated that the VFW will maintain the site after the project is completed. Motion made by Commissioner Hart to express gratitude to Brandon and his sponsor, seconded by Chairman Montez. Motion passed 4-0.

The fishing event in Bradfield Park will be held on March 21st. Mr. Wells and Commissioner Lecca are currently planning the event. Texas Parks and Wildlife have agreed to help with the event.

The fishing pier is almost complete at the pond in Bradfield Park. Once completed, a ribbon cutting ceremony will be held.

2. Workshop discussing Parkland Dedication and Development process under the Unified Development Code

Chance Sparks, Director of Planning, presented a workshop to the commissioners over the Parkland Development process under the Unified Development Code. Since the current commissioners have not been involved in a major subdivision project, Mr. Sparks wanted to explain to them about the UDC, the development process, the general parks plan, requirements for parkland in a subdivision, and cluster developments.

3. Discussion and update on Commission Terms and Places set to expire in April
Chairman Montez, Commissioner Lecca, and Commissioner Strother all have terms that expire in April 2015. If they decide to continue to serve on the board, they will need to fill out an application that will go to council for approval. The City Secretary will be handling this process.

4. Discussion and update on upcoming City sponsored special events-Spring Clean Up- May 2, 2015

The Parks and Recreation Department will be working with Texas Disposal Systems to provide a free trash drop off service for all city residents at City Park. Mr. Wells mentioned giving out free tree saplings or seedlings to residents who come so that it can tie in with Arbor Day.

H. STAFF REPORTS

- Report on Trail of Lights-December 11-13, 18-21
Mr. Wells gave a formal presentation over Trail of Lights to the commissioners. The report included the participants, the number of attendees, sponsors, volunteers, staff, committee members, entertainers, and financial information.
- Update on Parks and Recreation activities within the City of Buda limits and Extraterritorial Jurisdiction.
The pedestrian crossing on Main Street is currently being looked at to evaluate its effectiveness. There would need to be 175 people per hour crossing that area for it to

be effective. Since there are less people using the crossing, a permanent, cautionary light will replace it and traffic will not be stopped. A sign will be posted for pedestrians that will warn them that traffic does not stop at the crossing.

Recently, the pond in Stagecoach Park was approved to use reusable water as its water supply.

Jack Anderson will present his Eagle Scout project to the commissioners in April.

I. FUTURE AGENDA ITEMS

1. Rain barrel giveaway during Arbor Day

I. ADJOURNMENT at 7:43p.m.

Chairman Montez motioned to adjourn. Motion passed 4-0.

Staci Vines, Admin. Asst.