



**NOTICE OF MEETING  
OF THE  
PARKS AND RECREATION COMMISSION  
OF  
BUDA, TEXAS**

*An agenda information packet is available for public inspection in the Buda Public Library.*

This notice is posted pursuant to the Texas Open Meeting Act. Notice is hereby given that a **Regular Parks and Recreation Commission Meeting** of the City of Buda, Texas, will be held on **Wednesday, July 15, 2015 at 6:30 p.m.** in the Council Chambers at Buda City Hall at 121 Main Street, Buda, Texas 78610, at which time the following subjects will be discussed:

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE TO THE FLAGS OF THE UNITED STATES AND TEXAS**

PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**D. ROLL CALL**

**E. PUBLIC COMMENTS** At this time, comments will be taken from the audience on non-agenda related topics, for a length of time not to exceed three minutes per person. To address the Parks and Recreation Commission, please submit a Citizen's Comment Form to the City Liaison prior to the start of the meeting. *No action may be taken by the Parks and Recreation Commission during Public Comments.*

**F. CONSENT AGENDA**

1. Approval of the regular Parks and Recreation Commission meeting minutes dated March 25, 2015 and June 10, 2015.

**G. REGULAR AGENDA ITEMS**

1. New Commission member introduction and orientation
2. Presentation by Jack Andersen, Troop 1913, regarding his Boy Scout Eagle Service Project of Distance Markers for Stagecoach Park
3. Discussion and update of Proposition 5 Park Development
4. Discussion and possible direction to staff concerning Stagecoach Park and overall usage of the park

**H. STAFF REPORTS**

1. Report on Special Events

- A. Red, White & Buda
  - B. Movies in the Park
  - C. Cabela's Kid Day – June 13
2. Bradfield Park Trail Project
- A. Trail Modification Design – Low water areas
  - B. Dedication Ceremony

*The Parks and Recreation Commission may discuss any of the items under Staff Reports, but no formal action will be taken.*

- Update on Parks and Recreation activities within the City of Buda city limits and Extraterritorial Jurisdiction

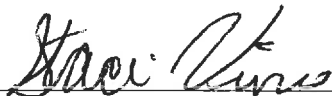
**I. COMMISSION REQUESTS FOR FUTURE AGENDA ITEMS**

*No deliberation or discussion may take place by the Commission during this agenda item.*

**J. ADJOURNMENT**

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact City Hall at (512) 312-0084, or FAX (512) 312-1889 for information or assistance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks Commission of the City of Buda, was posted on the bulletin board in front of Buda City Hall, which is readily accessible to the public at all times, by 7:00 p.m. on Friday, July 10, 2015.

  
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Staci Vines  
Administrative Assistant

**AGENDA NOTICES:**

**Council Chambers are set up to publicly broadcast meetings. You may be audio and video recorded while in this facility.**

**Attendance by Other Elected or Appointed Officials:**

**It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.**



**Parks and Recreation Commission  
MINUTES  
June 10, 2015**

The following represents the actions taken by the Buda Parks and Recreation Commission in the order they occurred during the meeting. While the minutes may not be in sequential order, all agenda items were discussed. The Parks and Recreation Commission of Buda, Texas, convened on Wednesday, June 10, 2015 at City Hall Council Chambers, 121 Main St., Buda, TX.

**A. CALL TO ORDER**

**Call to order at 6:37 p.m.**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

John Montez (Chair) – Present

Vincent Lecca – Absent

Jennielle Strother – Present

Kay Bailey - Present

April Beggs – Absent

Nancy Hart – Present

**E. PUBLIC COMMENTS**

1. None.

**F. CONSENT AGENDA**

1. April and May meetings were cancelled due to lack of quorum.

**G. REGULAR AGENDA**

1. Deliberation and possible recommendation regarding parkland dedication and development for the White Oak Preserve Subdivision Preliminary Plan, located on the west side of RM 967 between Cullen Country and Stonewood Commons.

**Chance Sparks, Director of Planning, presented a review of the future park projects for the White Oak Preserve Subdivision. These projects will be governed by the Unified Development Code and will consist of two publicly-owned park areas in the subdivision that will have natural areas, trails, and a potential sport court. Motion made by Chairman Montez, seconded by Commissioner Strother, to accept the recommendation of the parkland dedication. Motion passed 4 – 0.**

2. Discussion and possible action concerning Jackson Tyler Norris Skate Park.
  - A. Update on Lighting Project-FY 2014-2015 CIP
  - B. Amendment to ordinance for hours of operation
  - C. Memorial project- FY 2014-2015

**Currently, the skate park is having 10 light poles installed and the project is expected to be completed by the end of June. Since the new lighting will extend the usage of the skate park, it will be reasonable to extend the operational hours of the park. The current operating hours are from 6:00 a.m. to dusk and the anticipated operating hours would be from 6:00 a.m. to 10:00 p.m. Once the project is completed, the amendment will be taken to City Council for changes in the next few months. Motion made by Commissioner Strother, seconded by Commissioner Hart, to amend the skate park operating hours. Motion passed 4 – 0.**

**A memorial plaque is planned on being added to the skate park with the assistance of Mrs. Norris. The plaque will have a picture of Jackson Tyler Norris and will explain the history of the park. This proposed project will be presented to City Council in the next few months.**

3. Discussion and possible direction to staff concerning FY 2015-2106 Capital Improvement Program.

**Mr. Wells provided information to the commissioners about the proposed additions and improvements that are planned for the 2015-2016 budget. The main focus for the upcoming year is to provide a basic level of quality service to the residents of Buda with functional and well-maintained equipment and facilities. The information that was provided listed what each park currently has, what changes are being made to existing equipment and facilities, proposed improvements, and the purchase of additional maintenance equipment.**

4. Discussion and update of Proposition 5 Park Advisory Committee deliberations.

**The committee met and discussed the priorities for the development of City Park. The recommendations that will be going to City Council are the main priorities of City Park along with the individual park projects. All projects were ranked from lowest priority to highest priority. Recent changes have been the removal of the Goforth Connection Project which has now been replaced by the Garlic Creek Connection Project. On June 10, 2015, the RFQs were sent out for architects and landscaping architects for the park projects. City staff will decide on the architect and the advisory committee will meet once the architect has been hired.**

5. Discussion and possible direction to staff concerning facility rental policy with regards to organized activities in city parks.

**The Parks and Recreation staff is currently addressing issues with organized activities that go on in the parks. In the future, changes will be made to limit these issues. Public parks should be used in a passive manner, unless it is reserved through the Parks Department for private functions. Organized sports activities will be restricted at public parks and will be moved to Buda Sportsplex. Those activities will be controlled and regulated through the use of reservations at Sportsplex. Signage will be placed at the Sportsplex and public parks to inform patrons and Sportsplex policies will be revised to correlate with the changes that will be made.**

6. Discussion and possible direction to staff concerning events at Stagecoach Park and overall usage of the park.

**During the last budget meeting, there was mentioning of Stagecoach Park being underutilized. There was some discussion about the park being used for more events and other activities. The commissioners were asked if Stagecoach Park should be used as a passive park or should be modified for event use. The commissioners unanimously agreed that Stagecoach Park should be kept a passive park and only be used for events and activities that compliment the nature of the park.**

7. Discussion and possible direction to staff concerning scheduling of dedication ceremonies

A. Clint's Cabin

B. Bradfield Park Trail Project

**The restoration of Clint's Cabin was completed in December 2014 and the Parks Department is planning on having a dedication ceremony for the site. The Historical Preservation Commission is having an event in July that recognizes historical projects so the dedication may happen during that event.**

**Bradfield Park was completed in the spring and the dedication ceremony for the park will be scheduled for the end of summer.**

## **H. STAFF REPORTS**

1. Report on Special Events

A. Movies in the Park

B. Red, White and Buda

C. Cabela's Kids Day

**The first movie for Movies in the Park was on Friday, June 5<sup>th</sup> and had 125-150 people in attendance. There were several sponsors that set up booths before the movie began. Movies in the Park will continue every Friday night throughout the month of June at 9:00 p.m.**

Red, White and Buda will be on July 4<sup>th</sup>. The walking parade will begin at 9:00 a.m. and the free activities in the park will end at noon. The park will open to the public at 7:00 p.m. There will be food vendors at the park and the fireworks show will start at 9:30. The shoot off point for the fireworks have been moved back to allow for more parking space at the park.

Cabela's Kids Day will be Saturday, June 13<sup>th</sup> from 10:00 a.m. to 2:00 p.m. in front of Cabela's. The Parks and Recreation Department will have a booth at the event that will include a kid's activity, information about summer events, and upcoming park projects.

2. Update on FY 2014-2015 CIP projects

- A. Shade Structures
- B. Greenbelt Trail Connection

The shade structures have been installed and the project is near completion. Due to the maintenance work on the railroad, the Greenbelt Trail Connection project has been delayed. Once the railroad work is completed, construction for the trail connection will begin in July and should be finished by the end of summer.

3. Report on newly formed Mayors Fitness Council

Last month, the Mayors Fitness Council was officially organized and the group will promote healthy living for the citizens of Buda. The next meeting will be held in July where the group will develop the framework for the new organization, as well as plan and implement programs.

4. Update on Parks and Recreation activities within the City of Buda city limits and Extraterritorial Jurisdiction.

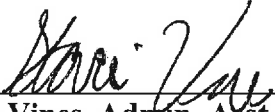
The recommendations for new commissioners will be taken to City Council at the end of June so that the new commissioners will be able to attend the July meeting.

**I. FUTURE AGENDA ITEMS**

- 1. Developing criteria for naming parks after people that contribute to the community in some way.
- 2. Growing plants around the pond at Stagecoach Park.

**I. ADJOURNMENT at 9:15 p.m.**

Chairman Montez motioned to adjourn, seconded by Commissioner Strother. Motion passed 4-0.

  
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Staci Vines, Admin. Asst.